

# STATE OF INDIANA IVOSB SUBCONTRACTOR COMMITMENT FORM

**RFP#:** 20-1311

**Region:** Region 3


**DUE DATE:** July 15, 2020

**TOTAL BID AMOUNT:** \$423,624.67

|   |  |                           |
|---|--|---------------------------|
| <b>Company Name:</b> Tosca LLC  | <b>Contact Person:</b> Isadore Gurnell     |                           |
| <b>Address:</b> 12175 Visionary Way, Suite #430, Fishers, IN 46038  | <b>E-mail:</b> isadore@toscainc.com        |                           |
| <b>Sub-Contract Amount:</b> \$12,708.74<br><br><b>Sub-Contract Percentage of Total Bid:</b> 3%  | <b>Telephone Number:</b><br>(317) 938-6996 | <b>Fax Number:</b><br>N/A |
| <b>Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract:</u></b><br>Tosca LLC will provide in-person spoken language interpretation and American Sign Language (ASL) interpretation services. This is a Valuable Scope Contribution of the contract, as these services are required under the contract. |  |                           |
| <b>Provide approximate dates when Sub-Contractor will perform on this project:</b> December 1, 2020 – November 30, 2022   |  |                           |

|  |                                   |                             |
|--|-----------------------------------|-----------------------------|
| <b>Company Name:</b>   | <b>Contact Person:</b>            |                             |
| <b>Address:</b>  | <b>E-mail:</b>                    |                             |
| <b>Sub-Contract Amount:</b><br><br><b>Sub-Contract Percentage of Total Bid:</b>                                      | <b>Telephone Number:</b><br>(   ) | <b>Fax Number:</b><br>(   ) |
| <b>Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract:</u></b> |                                   |                             |
| <b>Provide approximate dates when Sub-Contractor will perform on this project:</b>                                   |                                   |                             |

Language Training Center, Inc.  
 Respondent Firm  
 5750 Castle Creek Parkway North Drive, Suite 150  
 Address  
 Indianapolis, IN 46250  
 City/State/Zip Code  
 Martin George  
 Representative  
 7/15/2020  
 Date

317-578-1661  
 Telephone Number  
 317-578-1673  
 Fax Number  
[mgeorge@LTCLS.com](mailto:mgeorge@LTCLS.com)  
 Email Address  
  
 Authorizing Signature  
 Martin George, CEO/President  
 Printed Name and Title

☒ Please check if additional forms are attached.

Page 1 of 4

**FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.**

# Tosca LLC

12175 Visionary Way, Suite #430 Fishers, IN 46038  
317 938 6996

09 July 2020

Martin George, CEO & President  
Language Training Center, Inc.  
5750 Castle Creek Pkwy N Dr #150  
Indianapolis, IN 46250

Dear Mr. George:

This letter serves as confirmation of the intent of Tosca LLC to serve as a subcontractor to Language Training Center, Inc. (LTC) on Request for Proposal (RFP) #20-1311, issued by the State of Indiana, Department of Administration on behalf of all state agencies.

If LTC is the successful vendor for the state contract, Tosca LLC will provide In-person Spoken Language interpretation and American Sign Language (ASL) interpretation services in **Region 3**. Tosca LLC has experience providing these services as required in the RFP.

We understand that these services represent 3% of the total cost in LTC's total bid amount for **Region 3**. We understand that this percentage is only based on the initial term of the contract, and if the services are needed beyond the initial term, we will conduct separate negotiations with LTC. The anticipated period that Tosca LLC will perform work is December 1, 2020 – November 30, 2022.

Tosca LLC is an Indiana Veteran Owned Small Business (IVOSB); our certification is attached separately. Additionally, Tosca LLC is a registered bidder with the State of Indiana, and our Bidder ID is 0000049524.

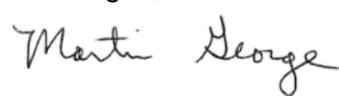
We look forward to the opportunity to serve the State of Indiana and LTC on this project.

Sincerely,



Isadore Gurnell  
President  
Tosca LLC

Acknowledged,



Martin George  
CEO & President  
Language Training Center, Inc.

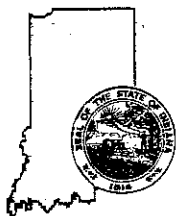
317 938 6996

isadore@toscainc.com

12175 Visionary Way, Suite 430

Fishers, IN 46208





# STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION  
Indiana Veteran Business

Indiana Government Center South  
402 West Washington Street, Room W468  
Indianapolis, IN 46204

January 29, 2019

Mr. Isadore Gurnell  
Tosca, LLC  
12175 Visionary Way  
Fishers, IN 46037

Subject: Indiana Veteran Owned Small Business Certification

Dear Mr. Gurnell,

Congratulations! The Indiana Department of Administration is pleased to inform you that Tosca, LLC, is hereby certified as an Indiana Veteran Owned Small Business Enterprise ("IVOSB").

Tosca, LLC's certification is valid from January 30, 2019, through January 30, 2021. Annually, the company must complete the Affidavit of Continued Eligibility Form and submit it to the department. The company must complete the recertification process every two years. The Department recommends that you start this process at least 90 days prior the expiration of the company's certification to avoid any lapse in certification. More information regarding this process, along with additional information about IVOSB program and available opportunities can be found at:  
<http://in.gov/idoa/2862.htm>.

If you should have any questions or concerns, please do not hesitate to contact the Department via email at [indianaveteranspreference@idoa.in.gov](mailto:indianaveteranspreference@idoa.in.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Amy L. Wolf".

Amy L. Wolf, Deputy Director of Certification  
Indiana Department of Administration  
Division of Supplier Diversity











ALW:cl

## Category Code Selection

BRN: 0000049524

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| 3   82112000  | In person language interpretation services |  |  |
| 4   80100000  | Management advisory services               |  |  |
| 5   80101508  | Business intelligence consulting services  |  |  |

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